

<b>For TEA Use Only</b> Adjustments and/or annotations made on this have been confirmed with _____ by telephone/FAX on _____ by _____ of TEA.	<b>TEXAS EDUCATION AGENCY          Standard Application System (SAS)</b>  <b>School Year 2008-2009 through          2009-2010</b>	<u>Henderson Middle</u> Campus Name  <u>071902</u> County District No.  _____ Amendment No
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**Texas Educator Excellence Grant, Cycle 3  
 Schedule #4—Program Requirements**

**Part 1: Grant Program Information**

**Summary of Program**

**Purpose and Goals**

The purpose of the TEEG, Cycle 3 is to achieve higher levels of student academic performance. The goals of the program are to create a financial incentive system for educators and increase student academic achievement.

**Allowable Activities**

**Part I Funds (Teacher Incentives)**

Funds under Part I (no less than 75 percent of the total grant allocation) may be spent as follows:

**Teacher Incentives**

1. Incentives awarded under this part may be used only for classroom teachers.
2. To the extent practicable, incentives should not be less than \$3,000 or greater than \$10,000 per teacher, unless otherwise justified.
3. **Incentives must only be awarded to teachers that meet Part I criteria one and two.**
4. Incentives may be awarded to teachers that, in addition to meeting program criteria one and two, also meet program criteria three and/or four.
5. Incentives under this part must be distributed to teachers no later than October 15, 2009, however based on the data sources/measures used an extension can be requested and approved on a case by case basis.

**Part II Funds (Additional Incentives)**

Funds under Part II (no more than 25 percent of the total grant allocation) may be used to grant incentives not funded through local, state, or federal funds. Part II funds can be used for:

**Additional Campus Faculty and Staff**

1. Incentive payments to campus faculty and staff other than classroom teachers (i.e., principals, assistant principals, teachers not eligible for incentives under classroom teacher definitions including counselors, speech therapists, instructional coaches, teacher's aides, nurses, librarians, members of the custodial staff), and other campus employees who have contributed to improved student achievement. *Note: Additional incentives may not be spent on employees whose primary responsibility is athletic activity supervision or superintendents.*

**Classroom Teachers**

1. Incentive payments to classroom teachers using the criteria and performance levels established under Part I.

**Other Campuses**

1. Eligible campuses may choose to extend funding to feeder campuses not assigned accountability ratings (i.e. a K-2 campus).

**Professional Development**

1. Professional development for classroom teachers that did not qualify for an award under Part I of the campus incentive plan.
2. Reimbursement of funds for professional development activities that improve classroom instruction and student achievement.

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4—Program Requirements**

**Part 1: Grant Program Information (continued)**

**Summary of Program**

**Allowable Activities**

**Signing Bonuses**

1. Signing bonuses for classroom teachers new to the campus assigned to teach in subject areas designated by the Commissioner and/or the local school district as high-need.

**Mentoring Programs**

1. Teacher mentoring programs approved by the Commissioner (Appendix E: Approved Beginning Teacher Induction and Mentoring Program Providers).
2. Mentor teachers on the same campus, and if possible, teaching in the same subject matter, who:
  - have three or more years of teaching experience;
  - have demonstrated a proven record of engaging students and improving student performance; and
  - are trained in mentor programs approved by the Commissioner and the local school district.

**New Teacher Induction Programs**

1. Activities that support new teacher induction programs.

**Common Planning Time and Curriculum Development**

1. Activities that support common planning time and curriculum development.

**Teacher Stipends**

1. Stipends to teachers that:
  - participate in after-school or Saturday programs;
  - are certified in the main subject area in which they teach; and/or
  - hold certain postgraduate degrees (excluding education administration, mid-management, and superintendency certifications).

**Other Programs**

1. Other programs that contribute directly to improved student achievement.
2. Other programs designed to recruit and retain highly effective teachers.

**Other Activities**

1. Other activities that create and/or further the goals of incentive systems designed to improve student achievement including extending incentive program.

This page has been deleted per Errata Notice

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B–Program Description: Part I Campus Incentive Plan**

<p><b>Criterion 1:</b> Teacher has a record of improving student performance using objective, quantifiable measures. <b>Required.</b> (Minimum of 75 percent of total grant allocation).</p>	<p><b>Acceptable Data Sources/Measures:</b> TAKS, ITBS/Logramos, Aprenda, Advanced Placement assessments, Student Portfolios, Local Benchmark Assessments, summative assessments, End-of-Year Assessments, Value Added Assessments, Others possible</p> <p><b>Unacceptable Data Sources/Measures:</b> SDAA, SDAAII, TPRI, PDAS ratings, Teacher Attendance, Campus Ratings (i.e., AYP ratings, AEIS ratings, etc.), Student Attendance, Others possible</p>
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This page may be duplicated as many times as needed to provide all information required for Criterion 1.

Teacher Type(s)	Data Source(s)/ Measure(s)	Performance Level(s) <i>Be Sure to: Review each measure against Appendix D, and include: frequency (bi-weekly, monthly, etc.) and duration (i.e., each semester, annually, etc.)</i>	Incentive Amount	Includes Fringe Benefits
Grade: 6-8 (32) Subject/Function: MATH ENGLISH SOCIAL STUDIES SCIENCE	TAKS	STUDENT PASSING RATE EXCEED THE CAMPUS AVERAGE PASS RATE BY 1% AT END OF 2008-2009 SCHOOL YEAR <b>based on subject.</b>	\$1957.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Grade: 6-8 (7) Subject/Function: MATH ENGLISH SOCIAL STUDIES SCIENCE	<b>LOCAL BENCHMARKS</b>	<b>AVERAGE SCORES WILL INCREASE BY AT LEAST 1% BETWEEN THE FIRST AND SECOND BENCHMARK BY SUBJECT DURING THE 2008-2009 SCHOOL YEAR.</b>	\$1000.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Grade: 6-8 (4) SPECIAL EDUCATION	TAKS ALT TAKS M TAKS	70% OR MORE OF STUDENTS MET ALL ARD RECOMMENDED LEVELS ON TEST AT THE END OF SCHOOL YEAR 2008-2009.	\$1000.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B–Program Description: Part I Campus Incentive Plan**

<p><b>Criterion 1:</b> Teacher has a record of improving student performance using objective, quantifiable measures. <b>Required.</b> (Minimum of 75 percent of total grant allocation).</p>	<p><b>Acceptable Data Sources/Measures:</b> TAKS, ITBS/Logramos, Aprenda, Advanced Placement assessments, Student Portfolios, Local Benchmark Assessments, summative assessments, End-of-Year Assessments, Value Added Assessments, Others possible</p> <p><b>Unacceptable Data Sources/Measures:</b> SDAA, SDAAII, TPRI, PDAS ratings, Teacher Attendance, Campus Ratings (i.e., AYP ratings, AEIS ratings, etc.), Student Attendance, Others possible</p>
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Teacher Type(s)	Data Source(s)/ Measure(s)	Performance Level(s) <i>Be Sure to: Review each measure against Appendix D, and include: frequency (bi-weekly, monthly, etc.) and duration (i.e., each semester, annually, etc.)</i>	Incentive Amount	Includes Fringe Benefits
Grade: 6 (2)	RPTE	75% OR MORE OF STUDENTS WILL ADVANCE 1 LEVEL IN TELPAS EVALUATION.	\$800.00	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
Subject/Function: ESL				
Grade: 6-8 (18)	END OF YEAR ASSESMENTS	75% OF STUDENTS WILL SHOW GROWTH BETWEEN APPROVED DEPARTMENT PRE-TEST IN 1 <sup>ST</sup> 6 WKS AND POST-TEST IN LAST 6 WKS IN FINE ARTS ELECTIVE COURSES AND IN FITNESS TESTING (P.E.) <b>BASED ON SUBJECT.</b>	\$500.00	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
Subject/Function: NON-CORE				

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B–Program Description: Part I Campus Incentive Plan**

<p><b>Criterion 2:</b> Teacher has a record of collaboration with faculty and staff that contributes to improving overall campus student achievement. <b>Required.</b> (Minimum of 75 percent of total grant allocation).</p>	<p><b>Acceptable Measures:</b> Participation in campus-based professional development or instructional/curricular planning; team teaching and classroom observation activities; teacher attendance (at academic activities), teacher mentoring, induction, or coaching; collaboration with other teachers on development of lessons; sharing student data with other campus teachers; Others possible</p> <p><b>Unacceptable Measures:</b> PDAS ratings; Student tutoring; PTA Meetings; student performance measures; teacher daily attendance (to school); student attendance; individual planning time; participation in extracurricular activities not related to improved academic performance; Other possible</p>
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This page may be duplicated as many times as needed to provide all information required for Criterion 2.

Teacher Type(s)	Data Source(s)/ Measure(s)	Performance Level(s)	Incentive Amount	Includes Fringe Benefits		
<input checked="" type="checkbox"/> All 45 <b>Core</b> Teachers identified under Criterion 1 <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td style="width: 50%;">Grade: 6-8</td> <td style="width: 50%;">Subject/Function: Core</td> </tr> </table>	Grade: 6-8	Subject/Function: Core	Horizontal and vertical sign in sheets and meeting minutes	<p><i>Be Sure to:</i> Review each measure against Appendix D, and <i>include:</i> frequency (bi-weekly, monthly, etc.) and duration (i.e., each semester, annually, etc.)</p> <p>Core teachers will attend a minimum of 15 campus based professional development or instructional/curricula planning meetings by the end of school year 2009. <b>And/Or</b></p>	<b>\$100.00</b>	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
Grade: 6-8	Subject/Function: Core					
<input checked="" type="checkbox"/> All 45 <b>Core</b> Teachers identified under Criterion 1 <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td style="width: 50%;">Grade: 6-8</td> <td style="width: 50%;">Subject/Function: Core</td> </tr> </table>	Grade: 6-8	Subject/Function: Core	Sign in sheets	Core teachers must attend campus academic meetings 80% or greater attendance by the end of school year 2009.	<b>\$100.00</b>	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
Grade: 6-8	Subject/Function: Core					
<input type="checkbox"/> Select teacher under Criterion 1 <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td style="width: 50%;">Grade: 6-8</td> <td style="width: 50%;">Subject/Function: Non-Core (13)</td> </tr> </table>	Grade: 6-8	Subject/Function: Non-Core (13)	Horizontal and vertical sign in sheets and meeting minutes	Non core teachers will attend a minimum of 15 hours of staff development by the end of school year 2009. <b>And/Or</b>	<b>\$100.00</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
Grade: 6-8	Subject/Function: Non-Core (13)					
<input type="checkbox"/> Select teacher under Criterion 1 <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td style="width: 50%;">Grade: 6-8</td> <td style="width: 50%;">Subject/Function: Non-Core (13)</td> </tr> </table>	Grade: 6-8	Subject/Function: Non-Core (13)	Sign in sheets	Non core teacher attendance at campus academic meetings must be 80% or greater by the end of school.	<b>\$100.00</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
Grade: 6-8	Subject/Function: Non-Core (13)					

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B–Program Description: Part II Campus Incentive Plan**

<p><b>Part II Additional Incentives to Campus Faculty and Staff</b> <i>(Maximum 25 percent of total grant allocation).</i></p>	<p><b>Potential Staff Positions:</b> Classroom Teachers not included in Part I, Counselors, Principals, Assistant Principals, Speech Therapists, Instructional Coaches, Teacher Aides, Nurses, Librarians, Custodial Staff, Cafeteria Workers, and other campus personnel who contributed to increased student achievement, funding may <b>not</b> be used for athletics.</p>
<p><b>Acceptable Measures:</b> Participation in campus-based professional development or instructional/curricular planning; team teaching and classroom observation activities; attendance (at academic activities, excluding faculty meetings); mentoring, induction, or coaching; collaboration with other campus staff; participation in student tutoring or after-school programs focused on student learning; participation in parent involvement programs; district leadership of planning activities involving curriculum or instructional programs; others measures that demonstrate improved student achievement; job-performance related evaluation ratings for non-teaching and non-administrative staff which exceed Satisfactory; others possible</p>	
<p><b>Unacceptable Measures:</b></p> <ul style="list-style-type: none"> <li>• Job-performance related evaluation ratings and daily attendance to school for teachers and administrative staff;</li> <li>• attendance at PTA and faculty meetings;</li> <li>• campus-wide ratings (for staff other than campus administration);</li> <li>• individual planning time;</li> <li>• participation in extracurricular activities not related to improved academic performance;</li> <li>• student attendance (for staff other than campus administration); and</li> <li>• others possible.</li> </ul>	

This page may be duplicated as many times as needed to provide all information required for Part II Incentives.

Number of Positions	Actual Staff Position(s) (do not include individual names, list position type/title – do not group by paraprofessional or office staff)	Performance Level(s)	Maximum Incentive Amount	Includes Fringe Benefits
1	Principal	Student passing rates in math, reading, science and writing will exceed the current campus average at the end of the school year 2009.	\$1,083	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2	Assistant Principals	Student passing rates in math, reading, science and writing exceed the current campus average at the end of school year 2009.	\$1,083	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2	Counselors	Employee will attend professional development, consultation, collaboration and teaming 90% or greater for the school year 2008-2009.	\$833	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	At-Risk Coordinator	Employee will attend professional development, consultation, collaboration, and teaming 80% or greater for the school year 2008-2009.	\$833	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B–Program Description: Part II Campus Incentive Plan**

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<b>Number of Positions</b>	<b>Actual Staff Position(s)</b> (do not include individual names, list position type/title – do not group by paraprofessional or office staff)	<b>Performance Level(s)</b>	<b>Maximum Incentive Amount</b>	<b>Includes Fringe Benefits</b>
1	Diagnostician	Employee will attend professional development, consultation, collaboration, and teaming 80% or greater for the school year 2008-2009.	\$417	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
1	Librarian	Employee will attend professional development, consultation, collaboration, and teaming 70% or greater for the school year 2008-2009.	\$333	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
1	Nurse	Employee will attend professional development, consultation, collaboration and teaming 70% or greater for the school year 2008-2009.	\$417	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
1	Special Education Coach	Employee will attend professional development, consultation, collaboration, and teaming 90% or greater for the school year 2008-2009.	\$833	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
1	Literacy Coach	Student passing rates in math and writing will exceed the current campus average at the end of the school year 2009.	\$833	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
1	Math Coach	Student passing rates in math exceed the current campus average at the end of school year 2009.	\$833	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
5	Paraprofessional	Employee will attend professional development, consultation, collaboration and teaming 90% or greater for the school year 2008-2009.	\$417	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
1	Testing Coordinator	Employee will attend professional development, consultation, collaboration, and teaming 80% or greater for the school year 2008-2009.	\$833	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B–Program Description: Part II Campus Incentive Plan**

<b>Number of Positions</b>	<b>Actual Staff Position(s)</b> (do not include individual names, list position type/title – do not group by paraprofessional or office staff)	<b>Performance Level(s)</b>	<b>Maximum Incentive Amount</b>	<b>Includes Fringe Benefits</b>
1	Secretary to the Principal	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$333	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Parent Improvement Assistant	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$333	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6	Clerks	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Head Custodian	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$667	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Assistant Head Custodian	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$625	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5	Custodian	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$583	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Cafeteria Manager	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Cook	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$375	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3	Food Service Specialist	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$333	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Registrar	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$375	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B–Program Description: Part II Campus Incentive Plan**

Number of Positions	Actual Staff Position(s) (do not include individual names, list position type/title – do not group by paraprofessional or office staff)	Performance Level(s)	Maximum Incentive Amount	Includes Fringe Benefits
1	Gear Up Program Assistant	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$250	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4	Food Service workers	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$333	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Campus Patrol	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Campus Police	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Alpha Initiative Program	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$211	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	CIS	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	ISS Teacher	Employee will attend professional development, consultation, collaboration, and teaming 80% or greater for the school year 2008-2009.	\$417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2	Parent Liaison	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory.	\$333	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

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		071902 <small>County District No.</small> <b>1</b> <small>Amendment No</small>

**Texas Educator Excellence Grant, Cycle 3**  
**Schedule #5– Program Budget Summary**

<b>Program Authority:</b> House Bill 1, General Appropriations Act, Article III of the 80 <sup>th</sup> Legislature, 2007, Rider 72	<b>Fund Code</b>  429
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**Project Period: October 1, 2008, through February 28, 2010**

Class/Object Code and Description			Program Costs		Admin Costs (*Max 5% deducted from Part II Funds)	Total Budget
			Part I (Min 75%)	Part II (Max 25%)		
Payroll Costs	5B	6100	97,500	26,000	6,350	129,850
Professional and Contracted Services	5C	6200				
Supplies and Materials	5D	6300			50	50
Other Operating Costs	5E	6400			100	100
Debt Service	5F	6500				
Capital Outlay (Exclusive of 6619 and 6629)	5G	6600/ 15XX*				
Building Purchase, Construction, or Improvements	5H	6629				
	<b>Total Direct Costs:</b>		97,500	26,000	6,500	130,000
	% Indirect Costs					
<b>Total Budgeted Costs:</b>			97,500	26,000	6,500	130,000

<b>Administrative Cost Calculation (*Must be deducted from Part II Funds)</b>	
Enter total amount from Schedule #5 Budget Summary, Last Column, Total Budgeted Costs	130,000
Multiply by 0.05 (5% maximum limit) or a lesser amount	X 0.05
Enter Amount Allowable for Administrative Costs	6,500
<b>Part 1 Calculation (Min 75%):</b> The amount above under Part 1 cannot be less than the amount listed here.	
Enter total amount from Schedule #5 Budget Summary, Last Column, Total Budgeted Costs x <b>.75</b> =	97,500
<b>Part 2 Calculation (25%) or (up to 20%) if maximum administrative costs are taken:</b>	
Enter total amount from Schedule #5 Budget Summary, Last Column, Total Budgeted Costs x <b>.25 or .20</b> =	32,500

\*15XX is used only by non-profit open enrollment charter schools.

**USE WHOLE DOLLARS – DO NOT USE CENTS**

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**Texas Educator Excellence Grant, Cycle 3**  
**Schedule #5B—Payroll Costs (6100)**

**Budgeted Costs**

Employee Position Titles	#Full-Time Effort	#Part-Time Effort	Program Costs		Admin Costs (*Part II Only)	Total Budget
			Part I (Min 75%)	Part II (*Max 25%)		
<b>Part I Incentive Payments</b>						
1 Classroom Teachers	63		97,500			97,500
<b>Part II Additional Incentives</b>						
2 Principals	1			1,083		1,083
3 Assistant Principals	2			2,166		2,166
4 Counselors	2			1,666		1,666
5 At-Risk Coordinator	1			833		833
6 Instructional Coaches	3			2,499		2,499
7 Paraprofessionals	5			2,085		2,085
8 Diagnostician	1			417		417
9 TAKS Testing Coordinator	1			833		833
10 Secretary to the Principal	1			333		333
11 Clerks	6			2,502		2,502
12 CIS	1			417		417
13 Head Custodian	1			667		667
14 Parent Liaison/Parent Coordinator	3			999		999
15 Assistant Head Custodian	1			625		625
16 Custodians	5			2,915		2,915
17 Librarian	1			333		333
18 School Nurse	1			417		417
19 Cafeteria Manager	1			417		417
20 Cook	1			375		375
21 Campus Police	1			417		417
22 Alpha Initiative Program	1			211		211
23 ISS Teacher	1			417		417
24 Food Service Specialist/Workers	7			2,331		2,331
25 Registrar	1			375		375
26 Gear Up Program Assistant	1			250		250
27 Campus Patrol	1			417		417
<b>Other Employee Positions</b>						
28 Program Assistant					5,850	5,850
29	<b>Subtotal Employee Costs</b>		<b>97,500</b>	<b>26,000</b>	<b>5,850</b>	<b>129,350</b>
<b>Substitute, Extra-Duty, Benefits**</b>						
30	6112	Substitute Pay				
31	6119	Professional Staff Extra-Duty Pay				
32	6121	Support Staff Extra-Duty Pay				
33	6140	Employee Benefits**			500	500
34	6400	In City Travel			100	100
35	6399	Supplies			50	50
36	<b>Subtotal Substitute, Extra-Duty, Benefits Costs</b>		<b>-0-</b>	<b>-0-</b>	<b>650</b>	<b>650</b>
37	<b>Grand Total Payroll Budget (line 29 + line 36)</b>		<b>97,500</b>	<b>26,000</b>	<b>6,500</b>	<b>130,000</b>

\*Administrative costs can only be deducted from Part II funds.

\*\*Indicate the benefit amounts to be charged to the grant.

**USE WHOLE DOLLARS – DO NOT USE CENTS**

<p><b>For TEA Use Only</b> Adjustments and/or annotations made on this have been confirmed with _____ by telephone/FAX on _____ of TEA.</p>	<p><b>TEXAS EDUCATION AGENCY Standard Application System (SAS)</b></p> <p><b>School Year 2008-2009 through 2009-2010</b></p>	<p>_____ Henderson Middle _____ Campus Name</p> <p>071902 _____ County District No.</p> <p><b>1</b> _____ Amendment No</p>
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**Texas Educator Excellence Grant, Cycle 3**

**Program Budget**

**Schedule #5D - Supplies and Materials (6300)**

**Budgeted Costs**

Class/Object Code and Description		Program Costs		Admin Costs (*Part II Only)	Total Budget
		Part I (Min 75%)	Part II (*Max 25%)		
<b>6300</b>	<b>Supplies and Materials</b>				
<b>6310</b>	Maintenance and/or Operations Supplies and Materials				
<b>6320</b>	Textbooks and Other Reading Materials (6321/6329)				
<b>6339</b>	Testing Materials				
<b>6340</b>	District Food Service (6341/Food, 6342/Non-Food, 6349/Supplies)				
<b>6400</b>	In City Travel			100	100
<b>6399</b>	General Supplies and Materials			50	50
<b>Subtotal</b>					
<b>Program Supplies and Materials:</b>				<b>150</b>	<b>150</b>
<b>6399</b>	<b>Hardware and Equipment Not Capitalized</b>				
<b>Computer Hardware Not Capitalized</b>					
#	Type	Purpose	Quantity		
1					
2					
3					
4					
5					
6					
7					
8					
<b>Other Equipment Not Capitalized</b>					
#	Type	Purpose	Quantity		
1					
2					
3					
4					
5					
<b>Subtotal</b>					
<b>Hardware and Equipment Not Capitalized:</b>					
<b>Grand Total</b>					
<b>Supplies and Materials Budget:</b>				<b>150</b>	<b>150</b>

**USE WHOLE DOLLARS – DO NOT USE CENTS**

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B-Program Description: Additional Program Requirements**

**Part I: Contingency Plan for Redistribution of Unallocated Funds** Responses are limited to the space provided, front side only, with a font size no smaller than 9 point (Arial or Verdana).

**Part I Contingency Plan Funds** (These funds cannot be used for professional development.)

1.  Part I funds not awarded will be redistributed equally among all Part I teachers that met the required plan criteria (at a minimum met criteria #1 and #2) until all remaining funds are distributed.

2.  Part I funds not awarded will be redistributed using the below procedure among the following Part I teachers that met the required plan criteria (at a minimum met criteria #1 and #2), until all remaining funds are distributed.

**List/define eligible Part I teachers (do not use individual names):**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

**Distribution Procedure (Specify amount, teacher and specify criteria):**

**Explain the criteria necessary to qualify for redistributed funds (include any language that excludes teachers from receipt of redistributed funds, i.e., teacher retires, transfers to another campus during the grant year, and/or does not return to the campus the year following the grant award and include any language that "caps" or limits the amount to be redistributed):**

**Contingency Plan for Qualified Teachers:**

- Budgeted funds that are not distributed in Part I will be redistributed equally among the teachers that meet both criteria 1 and criteria 2. The maximum cap, in the event of a re-distribution, is twice the amount of the maximum award established per teacher.
- Teachers who are filling vacancies of previous allotted positions qualify to receive an incentive if they meet criteria 1 and 2 as identified in the grant application; however, they will receive a pro-rated incentive based on the number of days they were on duty at the campus. They must remain on site until the last day of school year 2009.
- All teachers who complete the entire school year but transfer, retire or leave the campus at the end of the term, will be eligible to receive the incentive.

**The following criteria will disqualify teachers from receiving an incentive:**

- Teachers who leave their teaching assignment for any reason prior to end of the 2008-2009 school term, regardless of how many prior years they are at the campus
- Teachers with any disciplinary actions and who are removed from the campus for 30 calendar days or more have no contributed 100% to student achievement for the entire school year of 2008-2009 and will be disqualified.

<p style="text-align: center;"><b>For TEA Use Only</b></p> <p>Adjustments and/or annotations made on this have been confirmed with _____</p> <p>by telephone/FAX on _____ of TEA.</p>	<p><b>TEXAS EDUCATION AGENCY Standard Application System (SAS)</b></p> <p><b>School Year 2008-2009 through 2009-2010</b></p>	<p style="text-align: right;">_____ Henderson Middle _____ Campus Name</p> <p style="text-align: right;">_____ 071902 _____ County District No.</p> <p style="text-align: right;">_____ _____ Amendment No</p>
<p><b>Texas Educator Excellence Grant, Cycle 3</b></p>		
<p><b>Schedule #4B-Program Description: Additional Program Requirements</b></p>		
<p><b>Part II: Contingency Plan for Redistribution of Unallocated Funds</b> Responses are limited to the space provided, front side only, with a font size no smaller than 9 point (Arial or Verdana).</p>		
<p><b>Part II Contingency Plan Funds</b> (These funds <u>cannot</u> be used for incentives to staff that did not qualify for awards under either Part I and/or Part II criteria.)</p>		
<p>1. <input type="checkbox"/> Part II funds not awarded will be redistributed equally among all Part II staff that met the required plan criteria until all remaining funds are distributed.</p>		
<p>2. <input type="checkbox"/> Part II funds not awarded will be redistributed using the below procedure among the following Part I and/or Part II staff that met the required plan criteria, until all remaining funds are distributed. Also be sure to indicate if any funds will be used for other allowable Part II activities (i.e., professional development).</p>		
<p><b>List/define eligible campus staff or the allowable Part I and/or Part II Activity (do not list individual names).</b></p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p>		
<p><b>Distribution Procedure (Specify amount, staff person and specify criteria):</b></p>		
<p><b>Explain the criteria necessary to qualify for redistributed funds (include any language that excludes campus staff from receipt of redistributed funds, i.e., campus staff person retires, transfers to another campus during the grant year, and/or does not return to the campus the year following the grant award and include any language that "caps" or limits the amount to be redistributed):</b></p>		
<p><b>Contingency Plan for administration and support staff:</b></p> <ul style="list-style-type: none"> <li>• Budgeted funds that are not distributed in Part II will be redistributed equally among the qualifying employees that met their specific criteria as identified in the incentive plan. The maximum cap, in the event of a redistribution, is twice the amount of the maximum award established per person.</li> <li>• Staff who are filling vacancies of previous allotted positions qualify to receive an incentive if they meet the criteria as specified in Part II; however, they will receive a pro-rated incentive based on the number of days they were on duty. They must remain until the last day of the school year 2009.</li> <li>• All staff who complete the entire school year and meet the specified criteria but transfer, retire or leave the campus at the end of the school year, will be eligible to receive the incentive.</li> </ul>		
<p><b>The following criteria will disqualify administration and staff from receiving an incentive:</b></p> <ul style="list-style-type: none"> <li>• Staff will not qualify if they are added as additional personnel since they were not included in the original proposal.</li> <li>• Staff who leave their position for any reason at the campus prior to the end of the entire 2008-2009 school term, regardless of the amount of prior years they are at the campus.</li> </ul>		
<p><b>Clarification</b></p> <ul style="list-style-type: none"> <li>• Exemption to the attendance is due to major medical reasons</li> <li>• Satisfactory means all indicators were met. If any performance indicator falls below expectations, this disqualifies staff under Part II.</li> </ul>		