



<p><b>For TEA Use Only</b> Adjustments and/or annotations made on this have been confirmed with _____ by telephone/FAX on _____ by _____ of TEA.</p>	<p><b>TEXAS EDUCATION AGENCY Standard Application System (SAS)</b></p> <p><b>School Year 2008-2009 through 2009-2010</b></p>	<p><u>Silva Magnet</u> Campus Name</p> <p><u>071902</u> County District No.</p> <p>_____ Amendment No</p>
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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4—Program Requirements**

**Part 1: Grant Program Information (continued)**

**Summary of Program**

**Allowable Activities**

**Signing Bonuses**

1. Signing bonuses for classroom teachers new to the campus assigned to teach in subject areas designated by the Commissioner and/or the local school district as high-need.

**Mentoring Programs**

1. Teacher mentoring programs approved by the Commissioner (Appendix E: Approved Beginning Teacher Induction and Mentoring Program Providers).
2. Mentor teachers on the same campus, and if possible, teaching in the same subject matter, who:
  - have three or more years of teaching experience;
  - have demonstrated a proven record of engaging students and improving student performance; and
  - are trained in mentor programs approved by the Commissioner and the local school district.

**New Teacher Induction Programs**

1. Activities that support new teacher induction programs.

**Common Planning Time and Curriculum Development**

1. Activities that support common planning time and curriculum development.

**Teacher Stipends**

1. Stipends to teachers that:
  - participate in after-school or Saturday programs;
  - are certified in the main subject area in which they teach; and/or
  - hold certain postgraduate degrees (excluding education administration, mid-management, and superintendency certifications).

**Other Programs**

1. Other programs that contribute directly to improved student achievement.
2. Other programs designed to recruit and retain highly effective teachers.

**Other Activities**

1. Other activities that create and/or further the goals of incentive systems designed to improve student achievement including extending incentive program.

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B–Program Description: Part I Campus Incentive Plan**

<p><b>Criterion 1:</b> Teacher has a record of improving student performance using objective, quantifiable measures. <b>Required.</b> (Minimum of 75 percent of total grant allocation).</p>	<p><b>Acceptable Data Sources/Measures:</b> TAKS, ITBS/Logramos, Aprenda, Advanced Placement assessments, Student Portfolios, Local Benchmark Assessments, summative assessments, End-of-Year Assessments, Value Added Assessments, Others possible</p> <p><b>Unacceptable Data Sources/Measures:</b> SDAA, SDAAII, TPRI, PDAS ratings, Teacher Attendance, Campus Ratings (i.e., AYP ratings, AEIS ratings, etc.), Student Attendance, Others possible</p>
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This page may be duplicated as many times as needed to provide all information required for Criterion 1.

Teacher Type(s)	Data Source(s)/ Measure(s)	Performance Level(s) <i>Be Sure to: Review each measure against Appendix D, and include: frequency (bi-weekly, monthly, etc.) and duration (i.e., each semester, annually, etc.)</i>	Incentive Amount	Includes Fringe Benefits
Grade: 9-12	TAKS	Increase number of students attaining commended performance by 1%. Payments are based on assigned <u>subject</u> . See attachment for pairing of elective and TAKS teachers. (See next page – collaboration and oversight will take place between the TAKS teachers and elective teachers.) .	<b>\$757</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Subject/Function: 32 Teachers Social Studies (4) Science (6) Health (11) English (5) Math (4) Busn 1, Foreign (1)				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Grade:				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

TEEG PAIRINGS FOR HST/ELECTIVES DEPARTMENT

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B–Program Description: Part I Campus Incentive Plan**

<p><b>Criterion 2:</b> Teacher has a record of collaboration with faculty and staff that contributes to improving overall campus student achievement. <b>Required.</b> (Minimum of 75 percent of total grant allocation).</p>	<p><b>Acceptable Measures:</b> Participation in campus-based professional development or instructional/curricular planning; team teaching and classroom observation activities; teacher attendance (at academic activities), teacher mentoring, induction, or coaching; collaboration with other teachers on development of lessons; sharing student data with other campus teachers; Others possible</p> <p><b>Unacceptable Measures:</b> PDAS ratings; Student tutoring; PTA Meetings; student performance measures; teacher daily attendance (to school); student attendance; individual planning time; participation in extracurricular activities not related to improved academic performance; Other possible</p>
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This page may be duplicated as many times as needed to provide all information required for Criterion 2.

Teacher Type(s)	Data Source(s)/ Measure(s)	Performance Level(s)	Incentive Amount	Includes Fringe Benefits
<input checked="" type="checkbox"/> All 32 Teachers identified under Criterion 1	Sign In Logs Meeting Minutes	<i>Be Sure to:</i> Review each measure against Appendix D, and <b>include:</b> frequency (bi-weekly, monthly, etc.) and duration (i.e., each semester, annually, etc.) Teacher attendance at campus academic meetings and professional development training was equal or greater than 90%	\$1,000	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>				<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>				<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/>				<input type="checkbox"/> Yes <input type="checkbox"/> No

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B–Program Description: Part II Campus Incentive Plan**

<p><b>Part II Additional Incentives to Campus Faculty and Staff</b> <i>(Maximum 25 percent of total grant allocation).</i></p>	<p><b>Potential Staff Positions:</b> Classroom Teachers not included in Part I, Counselors, Principals, Assistant Principals, Speech Therapists, Instructional Coaches, Teacher Aides, Nurses, Librarians, Custodial Staff, Cafeteria Workers, and other campus personnel who contributed to increased student achievement, funding may <b>not</b> be used for athletics.</p>
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**Acceptable Measures:** Participation in campus-based professional development or instructional/curricular planning; team teaching and classroom observation activities; attendance (at academic activities, excluding faculty meetings); mentoring, induction, or coaching; collaboration with other campus staff; participation in student tutoring or after-school programs focused on student learning; participation in parent involvement programs; district leadership of planning activities involving curriculum or instructional programs; others measures that demonstrate improved student achievement; job-performance related evaluation ratings for non-teaching and non-administrative staff which exceed Satisfactory; others possible

- Unacceptable Measures:**
- Job-performance related evaluation ratings and daily attendance to school for teachers and administrative staff;
  - attendance at PTA and faculty meetings;
  - campus-wide ratings (for staff other than campus administration);
  - individual planning time;
  - participation in extracurricular activities not related to improved academic performance;
  - student attendance (for staff other than campus administration); and
  - others possible.

This page may be duplicated as many times as needed to provide all information required for Part II Incentives.

Number of Positions	Actual Staff Position(s) <small>(do not include individual names, list position type/title – do not group by paraprofessional or office staff)</small>	Performance Level(s)	Maximum Incentive Amount	Includes Fringe Benefits
1	Principal	Increase number of students attaining commended performance by 1%	\$1,200	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Assistant Principal	Increase number students attaining commended performance by 1%	\$1,201	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1	Coordinator (Runs the campus under the leadership of the Principal)	Increase number of students attaining commended performance by 1%	\$1,200	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2	Counselors	Employee will attend professional development, consultation, collaboration and teaming 90% or greater for the school year 2008-2009	\$1,200	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B—Program Description: Part II Campus Incentive Plan**

Number of Positions	Actual Staff Position(s) (do not include individual names, list position type/title – do not group by paraprofessional or office staff)	Performance Level(s)	Maximum Incentive Amount	Includes Fringe Benefits
1	Librarian	Employee will attend professional development, consultation, collaboration and teaming 90% or greater for the school year 2008-2009	\$1,200	X Yes <input type="checkbox"/> No
1	Secretary	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory	\$709	X Yes <input type="checkbox"/> No
1	Attendance Clerk	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory	\$709	X Yes <input type="checkbox"/> No
1	Computer Clerk	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory	\$709	X Yes <input type="checkbox"/> No
1	Campus Clerk	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory	\$709	X Yes <input type="checkbox"/> No
1	Bookroom Clerk	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory	\$709	X Yes <input type="checkbox"/> No
1	Campus Patrol	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory	\$709	X Yes <input type="checkbox"/> No
1	Asst Head Custodian	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory	\$709	X Yes <input type="checkbox"/> No
1	Head Custodian	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory	\$709	X Yes <input type="checkbox"/> No
3	Custodians	Employee record of attendance was equal or greater than 90% and job performance related evaluation ratings exceed satisfactory	\$709	X Yes <input type="checkbox"/> No

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #5– Program Budget Summary**

<b>Program Authority:</b> House Bill 1, General Appropriations Act, Article III of the 80 <sup>th</sup> Legislature, 2007, Rider 72	<b>Fund Code</b>  429
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**Project Period: October 1, 2008, through February 28, 2010**

Class/Object Code and Description			Program Costs		Admin Costs (*Max 5% deducted from Part II Funds)	Total Budget
			Part I (Min 75%)	Part II (Max 25%)		
Payroll Costs	5B	6100	56,250	15,000	3,600	74,850
Professional and Contracted Services	5C	6200				NA
Supplies and Materials	5D	6300			50	50
Other Operating Costs	5E	6400			100	100
Debt Service	5F	6500				
Capital Outlay (Exclusive of 6619 and 6629)	5G	6600/ 15XX*				
Building Purchase, Construction, or Improvements	5H	6629				
<b>Total Direct Costs:</b>						
% Indirect Costs						
<b>Total Budgeted Costs:</b>			56,250	15,000	3,750	75,000

**Administrative Cost Calculation (\*Must be deducted from Part II Funds)**

Enter total amount from Schedule #5 Budget Summary, Last Column, Total Budgeted Costs	75,000
Multiply by 0.05 (5% maximum limit) or a lesser amount	X .05
Enter Amount Allowable for Administrative Costs	3,750

**Part 1 Calculation (Min 75%):** The amount above under Part 1 cannot be less than the amount listed here.

Enter total amount from Schedule #5 Budget Summary, Last Column, Total Budgeted Costs x <b>.75</b> =	56,250
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**Part 2 Calculation (25%) or (up to 20%) if maximum administrative costs are taken:**

Enter total amount from Schedule #5 Budget Summary, Last Column, Total Budgeted Costs x <b>.25 or .20</b> =	18,750
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\*15XX is used only by non-profit open enrollment charter schools.

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**Texas Educator Excellence Grant, Cycle 3**  
**Schedule #5B—Payroll Costs (6100)**

**Budgeted Costs**

Employee Position Titles	#Full-Time Effort	#Part-Time Effort	Program Costs		Admin Costs (*Part II Only)	Total Budget
			Part I (Min 75%)	Part II (*Max 25%)		
<b>Part I Incentive Payments</b>						
1 Classroom Teachers	32		56,250			56,250
<b>Part II Additional Incentives</b>						
2 Principal	1			1,200		1,200
3 Assistant Principals	1			1,201		1,201
4 Coordinator	1			1,200		1,200
5 Counselors	2			2,400		2,400
6 Librarian	1			1,200		1,200
7 Secretary	1			709		709
8 Attendance Clerk	1			709		709
9 Computer Clerk	1			709		709
10 Campus Clerk	1			709		709
11 Bookroom Clerk	1			709		709
12 Campus Patrol	1			709		709
13 Asst Head Custodian	1			709		709
14 Head Custodian	1			709		709
15 Custodians	3			2,127		2,127
16						
17						
18						
19						
20						
<b>Other Employee Positions</b>						
21 Title: Program Assistant				-0-	3,100	3,100
22	<b>Subtotal Employee Costs</b>		56,250	15,000	3,100	74,350
<b>Substitute, Extra-Duty, Benefits**</b>						
23 6112	Substitute Pay					
24 6119	Professional Staff Extra-Duty Pay					
25 6121	Support Staff Extra-Duty Pay					
26 6140	Employee Benefits**				500	500
27 6400	In City Travel				100	100
28 6399	Supplies				50	50
29	<b>Subtotal Substitute, Extra-Duty, Benefits Costs</b>		-0-	-0-	650	650
30	<b>Grand Total Payroll Budget (line 22 + line 29)</b>		56,250	15,000	3,750	75,000

\*Administrative costs can only be deducted from Part II funds.

\*\*Indicate the benefit amounts to be charged to the grant.

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**Texas Educator Excellence Grant, Cycle 3**

**Program Budget**

**Schedule #5D - Supplies and Materials (6300)**

**Budgeted Costs**

Class/Object Code and Description		Program Costs		Admin Costs (*Part II Only)	Total Budget
		Part I (Min 75%)	Part II (*Max 25%)		
<b>6300</b>	<b>Supplies and Materials</b>				
6310	Maintenance and/or Operations Supplies and Materials				
6320	Textbooks and Other Reading Materials (6321/6329)				
6339	Testing Materials				
6340	District Food Service (6341/Food, 6342/Non-Food, 6349/Supplies)				
6400	In City Travel			100	100
6399	General Supplies and Materials			50	50
<b>Subtotal</b>					
<b>Program Supplies and Materials:</b>			-0-	150	150
6399	<b>Hardware and Equipment Not Capitalized</b>				
<b>Computer Hardware Not Capitalized</b>					
#	Type	Purpose	Quantity		
1					
2					
3					
4					
5					
6					
7					
8					
<b>Other Equipment Not Capitalized</b>					
#	Type	Purpose	Quantity		
1					
2					
3					
4					
5					
<b>Subtotal</b>					
<b>Hardware and Equipment Not Capitalized:</b>					
<b>Grand Total</b>					
<b>Supplies and Materials Budget:</b>			-0-	150	150

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**Texas Educator Excellence Grant, Cycle 3**

**Schedule #4B-Program Description: Additional Program Requirements**

**Part I: Contingency Plan for Redistribution of Unallocated Funds** Responses are limited to the space provided, front side only, with a font size no smaller than 9 point (Arial or Verdana).

**Part I Contingency Plan Funds** (These funds cannot be used for professional development.)

1.  Part I funds not awarded will be redistributed equally among all Part I teachers that met the required plan criteria (at a minimum met criteria #1 and #2) until all remaining funds are distributed.
2.  Part I funds not awarded will be redistributed using the below procedure among the following Part I teachers that met the required plan criteria (at a minimum met criteria #1 and #2), until all remaining funds are distributed.

**List/define eligible Part I teachers (do not use individual names):**

- 1.
- 2.
- 3.
- 4.
- 5.

**Distribution Procedure (Specify amount, teacher and specify criteria):**

**Explain the criteria necessary to qualify for redistributed funds (include any language that excludes teachers from receipt of redistributed funds, i.e., teacher retires, transfers to another campus during the grant year, and/or does not return to the campus the year following the grant award and include any language that "caps" or limits the amount to be redistributed):**

**Contingency Plan for teachers:**

- Budgeted funds that are not distributed in Part I will be redistributed equally among the teachers that met both criteria 1 and criteria 2. The maximum cap, in the event of a re-distribution, is twice the amount of the maximum award established per teacher.
- Teachers who are filling vacancies of previous allotted positions qualify to receive an incentive if they meet criteria 1 and 2 as identified in the grant application; however, they will receive a pro-rated incentive based on the number of days they were on duty at the campus. They must remain on site until the last day of school year 2009.
- All teachers who complete the entire school year but transfer, retire or leave the campus at the end of the term, will be eligible to receive the incentive.

**The following criteria will disqualify teachers from receiving an incentive:**

- Teachers will not qualify if they are added as additional staff since they were not included in the original application.
- Teachers who leave their teaching assignment for any reason (i.e. resign, transfer (voluntary or involuntary), etc.) prior to the end of the 2008-2009 school term, irregardless of the number of years at the campus.
- Teachers with any disciplinary actions and who are removed from the campus for 30 calendar days or more have not contributed 100% to student achievement for the entire school year of 2008-2009 and will be disqualified.

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<p align="center"><b>Texas Educator Excellence Grant, Cycle 3</b></p>		
<p align="center"><b>Schedule #4B-Program Description: Additional Program Requirements</b></p>		
<p><b>Part II: Contingency Plan for Redistribution of Unallocated Funds</b> Responses are limited to the space provided, front side only, with a font size no smaller than 9 point (Arial or Verdana).</p>		
<p><b>Part II Contingency Plan Funds</b> (These funds <u>cannot</u> be used for incentives to staff that did not qualify for awards under either Part I and/or Part II criteria.)</p>		
<p>1. <input checked="" type="checkbox"/> Part II funds not awarded will be redistributed equally among all Part II staff that met the required plan criteria until all remaining funds are distributed.</p>		
<p>2. <input type="checkbox"/> Part II funds not awarded will be redistributed using the below procedure among the following Part I and/or Part II staff that met the required plan criteria, until all remaining funds are distributed. Also be sure to indicate if any funds will be used for other allowable Part II activities (i.e., professional development).</p>		
<p><b>List/define eligible campus staff or the allowable Part I and/or Part II Activity (do not list individual names).</b></p>		
<p>1. 2. 3.</p>		
<p><b>Distribution Procedure (Specify amount, staff person and specify criteria):</b></p>		
<p><b>Explain the criteria necessary to qualify for redistributed funds (include any language that excludes campus staff from receipt of redistributed funds, i.e., campus staff person retires, transfers to another campus during the grant year, and/or does not return to the campus the year following the grant award and include any language that "caps" or limits the amount to be redistributed):</b></p>		
<p><b>Contingency Plan for administration and support staff:</b></p>		
<ul style="list-style-type: none"> <li>▪ Budgeted funds that are not distributed in Part II will be redistributed equally among the qualifying employees that met their specific criteria as identified in the incentive plan. In the event of a redistribution, the cap is at \$5,000.00</li> <li>▪ Staff who are filling vacancies of previous allotted positions qualify to receive an incentive if they meet the criteria as specified in Part II; however, they will receive a pro-rated incentive based on the number of days they were on duty. They must remain on campus until the last day of the school year 2009.</li> <li>▪ All staff who complete the entire school year but transfer, retire or leave the campus at the end of the school year, will be eligible to receive the incentive.</li> </ul>		
<p><b>The following criteria will disqualify administration and staff from receiving an incentive:</b></p>		
<ul style="list-style-type: none"> <li>▪ Staff will not qualify is they are added as additional personnel since they were not included in the original proposal.</li> <li>▪ Staff who leave their position for any reason (i.e. resign, transfer (voluntary or involuntary), etc.) at the campus prior to the end of the entire 2008-2009 school term, irregardless of the number of prior years at the campus.</li> </ul>		
<p><b>Clarification</b></p>		
<ul style="list-style-type: none"> <li>▪ Exemption to the attendance is due to major medical reasons (i.e. cancer, workman's comp injury, pregnancy)</li> <li>▪ Satisfactory evaluation means all indicators were met. If any performance indicator falls below expectations, this disqualifies staff under Part II.</li> </ul>		