

EI PASO INDEPENDENT SCHOOL DISTRICT BID REQUISITION

DEPARTMENT _____

REQUESTED BY _____

DATE _____

DESCRIPTION _____

QUANTITY _____ UNIT OF MEASURE _____ DATE NEEDED _____

APPROVED BY PRINCIPAL OR AUTHORITY _____

TYPE NAME _____

SIGNATURE _____

DATE _____

TECHNICAL SPECIFICATIONS:

ACCOUNT DISTRIBUTION

| FUND | | | YEAR | BUDGET UNIT | | | SERVICE PROJECT | | | FUNCTION | | CLASS OBJECT | | | | PROGRAM CODE | | DISTRIBUTION | | | \$ AMOUNT |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------|
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OFFICE FOR PURCHASING USE ONLY

Forward to:

Terry Freiburg

Amount Encumbered _____ Date _____ By _____