

SAMPLE PARENT/GUARDIAN CONSENT FORM

My signature below indicates that I have read the information provided and have decided to allow my child to participate in the project titled, “*name of project*” to be conducted at my child’s school. I agree to the conditions listed below with the understanding that I may withdraw my child from the project at any time, and that my child may choose not to answer any questions that he/she does not want to answer.

In this section please describe:

- what you will ask the student to do
- how much time participation should take
- the data you will collect from student records, such as test scores, attendance data, etc., and what you will do with it
- how the data you collect will be reported or otherwise shared
- how the identity of participants will be protected and who will have access to project data
- how participation will in no way interrupt any current district service
- any risks or inconveniences that participants might incur. If there are none state so. If there are risks, say what they are and what precautions you will take to protect the participants.

My consent is optional. My decision whether or not to allow my child to participate will not prejudice my present or future relations with the district or my child’s school or teacher. If I decide to let my child participate, I am free to discontinue participation at any time without prejudice. If my child participates, I can get information about the project and copies of any surveys or tests given to my child by contacting (*provide the name of a project contact and contact information here*).

1. A copy of this signed agreement will remain in my child’s permanent school folder.

Signature _____
Parent/Guardian Date

Signature _____
Principal Date

Signature _____
External Research Applicant Date

***The district does NOT accept passive consent.
Make sure to provide consent letter in English and Spanish.***