



PROCEDURES FOR TITLE I PARENT MEETINGS

1. PARENTS WILL BE NOTIFIED IN ENGLISH AND SPANISH ABOUT UPCOMING MEETINGS

2. NOTIFICATION WILL BE DONE BY USING AS MANY OF THE FOLLOWING NCLB RECOMMENDATIONS AS NECESSARY:

- 1) EMAIL
- 2) LETTER (MAIL)
- 3) STUDENT HANDBOOK
- 4) NEWSPAPER
- 5) NEWSLETTER AND CORRESPONDENCE SENT HOME WITH STUDENTS
- 6) MEETINGS: HOW THE MEETING WAS PUBLICIZED, SIGN-IN SHEET, AGENDA, MINUTES OR PRODUCT; OR CONFERENCES: TEACHER AND PARENT MEETING, SIGN-IN SHEETS SHOULD BE MAINTAINED.
- 7) TELEPHONE: MAINTAIN A PHONE LOG
- 8) WEBSITE: SAVE AN E-MAIL OF ALL WEBSITE DOCUMENTS
- 9) MARQUIS POSTING

3. A COMPLIANCE FOLDER WILL BE KEPT IN THE PRINCIPAL'S OFFICE AND MUST INCLUDE THE FOLLOWING:

1. NAME OF ADMINISTRATOR
2. DATE OF MEETING
3. AGENDA
4. SIGN IN SHEETS
5. MINUTES
6. DISTRIBUTION OF MINUTES
7. EVALUATION

4. THE FOLLOWING AGENDA ITEMS MUST BE COVERED:

- 1) CAMPUS IMPROVEMENT PLAN- CIP
- 2) DISTRICT PARENTAL INVOLVEMENT POLICY
- 3) CAMPUS PARENTAL INVOLVEMENT PLAN
- 4) CAMPUS COMPACT
- 5) TITLE I, PART A-IMPROVING BASIC PROGRAMS
- 6) TITLE I, PART C-MIGRANT EDUCATION
- 7) TITLE II, PART A -TEACHER AND PRINCIPAL TRAINING AND RECRUITING
- 8) TITLE II, PART D -ENHANCING EDUCATION THROUGH TECHNOLOGY
- 9) TITLE III, PART A -LEP AND IMMIGRANT
- 10) TITLE IV, PART A-SAFE AND DRUG FREE SCHOOLS AND COMMUNITIES
- 11) TITLE V PART A-INNOVATIVE PROGRAMS
- 12) TITLE VI PART B-RURAL EDUCATION ACHIEVEMENT PROGRAM
- 13) TITLE IX-USCO, SCHOOL SAFETY CHOICE OPTION
- 14) TITLE X-MCKINNEY-VENTO HOMELESS ASSISTANCE ACT