

Campus Parent Title Meetings Checklist

(Attach this form to documentation sent to Central Office: Keep originals, send copies.)



(Insert dates under complete/incomplete /and Resubmitted)

Campus: _____ Meeting Title: _____ Date (of meeting): _____ Title Addressed: _____			
	Complete	Incomplete	Resubmitted
*Notice			
*Agenda			
Sign-in			
Minutes (Include Consultation)			
*Redistribution Minutes			
*Parent Mtg Evaluation			

** English and Spanish*

Notes:

Contact Log	
Name/title:	Date:
Notes:	
Name/title:	Date:
Notes:	
Name/title:	Date:
Notes:	

Submitted by (print): _____