



## TO QUALIFY FOR HOMEBOUND SERVICES



- Students must be diagnosed with a medical condition that prevents them from attending school.
- A physician statement (from a medical doctor licensed in the United States) must be completed and given to the program nurse.
- Students must be confined to the home (and are only permitted to leave the home for medical appointments).
- Students need to be receiving medical treatment during the time they are at home with the goal of returning to school (to be determined by 504/ARD committee and recommendation by the student's physician).
- The home campus must initiate the placement after receiving a properly completed physician's statement.

## THE HOMEBOUND PROCESS



If you believe your EPISD student qualifies for Homebound Services:

1. Contact your school nurse to obtain a referral form. The student's doctor must complete this form.
2. Return the completed form to the campus nurse.
3. The Homebound Nurse Educator and Program Manager will review the recommendation to ensure all required information is provided, then set up a 504/ARD meeting with campus officials, and the student's parents/ guardians.
4. This meeting will determine:
  - Whether the student is eligible for homebound services, and whether the student should attend half day (2hrs/week) or full day (4hrs/week).
  - Accommodations that could be provided on campus to keep the student in traditional schooling.
5. If the student is eligible, the Homebound department will send forms to the parents/guardians to be signed, and set up a new schedule for the student and begin providing individualized services as soon as possible.



EL PASO  
INDEPENDENT  
SCHOOL DISTRICT



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## HOMEBOUND: HOME-HOSPITAL SERVICES

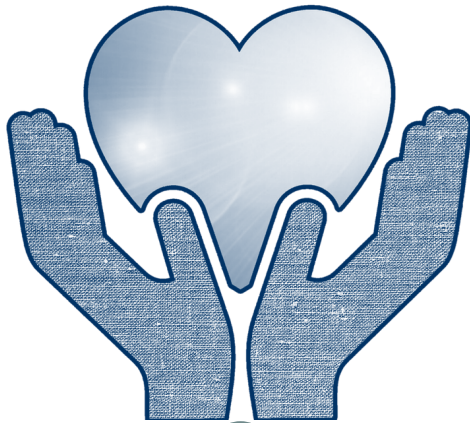


*Homebound Home-Hospital Program provides instruction to students who are unable to attend school due to a medical condition.*



### Contact us:

Dr. Suzy Natividad  
Program Manager  
synativi@episd.org  
(915) 230-2906



## WHAT WE DO

The purpose of the Homebound Home-Hospital Program is to provide instruction to students who are unable to attend school due to a medical condition.

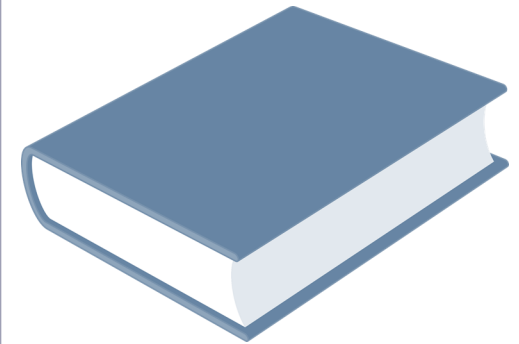
Homebound teachers and staff provide instruction in the students' homes as well as in a hospital setting for those who are currently enrolled in El Paso Independent School District.

Homebound Services are a temporary intervention and are not intended to replace the classroom experience. The needs of students can usually be accommodated in the school setting. If services are necessary, it is our goal to keep the students up to date with their studies and facilitate a smooth transition back to their home campus if and when it is appropriate.

## HOSPITAL SERVICES



Our department also serves students who must remain in the hospital for an extended period of time. This ensures that students who are ill or injured can continue to receive a quality education at one of our residential facilities. When a student is admitted to one of our residential facilities: El Paso Behavior Health (EPBHS) or El Paso Psychiatric Center (EPPC), parents are given the option to have students continue to attend school. Teachers from the El Paso Independent School District (EPISD) provide core area instruction daily. For students currently enrolled in EPISD, attendance and grades are provided directly to their home campus. EPISD will assist parents of out-of-district students with enrollment to EPISD temporarily, while their child is in the hospital and upon discharge, submitting paperwork to have them re-enrolled at their home school. Our goal is to ensure all students admitted to EPBHS, EPPC, or any hospital within EPISD boundaries, continue with their education, while taking care of their medical needs.



## ATTENDANCE FOR FULL TIME HOMEBOUND STUDENTS

### Amount of Time Served Per Week—Eligible Days Present Earned Per Week

- 1 Hour of instruction— 1 day present for the week
- 2 Hours of instruction— 2 days present for the week
- 3 Hours of instruction— 3 days present for the week
- 4 or more hours of instruction— 4 Days Present (if the week is a 4 day week)
- 4 or more hours on instruction— 5 Days Present (if the week is a 5-day week)

### Absences

- 1 Hour missed instruction— 2 Absences for the week
- 2 Hours missed instruction— 3 Absences for the week
- 3 Hours missed instruction— 4 Absences for the week
- 4 Hours missed instruction— 5 Absences for the week

If a student is too ill, or the lesson must be cancelled for a doctor's appointment, please call the Homebound office by 8:00 am at (915) 230-2906.

