

Dear Teachers,

The National Honor Society candidates for the 2020-2021 school year who have met the **scholarship requirement** having a cumulative GPA of 90.0 or better will be providing some of you with Teacher Evaluation forms. Please be aware that membership into the J.M. Whitaker NHS Chapter is **not solely based on GPA** but also includes **character, service and leadership**, which the faculty is to evaluate.

The candidates are responsible for providing each of their current core teachers and one elective teacher of their choice with a copy of the evaluation and an envelope addressed to me. A description for each category is provided below. Please review the candidates, and based on the criteria, **rank each category**. A four-point scaled will be used, four being high and one being low. **Please note that any below-average rating (i.e. a “two” or “one”), must be followed by comments indicating what circumstances lead to the below-average rating.**

To assist in clarifying the 1,2,3,4, ranking scale, the following equivalency table has been established:

- 4 ranking = Exceeds expectations
- 3 ranking = Proficient
- 2 ranking = below expectations
- 1 ranking = Unsatisfactory

Please rate these candidates as honestly as possible. Students do not automatically qualify to be members of NHS just because they have a 90.0 GPA. Students with poor attitudes and are chronic complainers, depend on others for answers, fail to meet assignment deadlines, do not participate in class, and do not partake in any sports or clubs at school generally do not remain in good standing within the NHS membership. Your candid remarks on the evaluation form are greatly appreciated.

Please sign and return the faculty evaluation forms (by **Monday, March 23rd, 2020** **before 2:15 p.m.**) to Mr. Keich, Jefferson room 102/104 or via school mail. You can also choose to complete the form electronically (I have attached it) and email it to me from your EPISD account (kdkeich@episd.org). DO NOT RETURN THE FORM TO THE STUDENT.

All teacher evaluation forms must be collected. **The evaluation information is confidential; please handle it accordingly.** Your input is greatly appreciated.

Thank you,

K.D. Keich

Definition of the Leadership, Service, and Character Criteria

LEADERSHIP:

The leadership criterion is considered highly important for membership selection. The student who exercises leadership (not only in elected positions, but also outside elected positions, i.e. **classroom**, school area, community, etc.):

- Resourceful in proposing new problems, apply principles, and make suggestions
- Demonstrates initiative in promoting school activities
- Exercises positive influence on peers in upholding school ideas
- Contributes ideas that improve the civic life of the school
- Is able to delegate responsibilities
- **Exemplifies positive attitude** and inspires positive behavior in others
- Demonstrates academic initiative
- Successfully holds school offices and positions of responsibility; conducts business effectively and efficiently and **demonstrates reliability and dependability without prodding**
- Is a **leader in the classroom**, at work, and in other school community activities
- Is thoroughly **dependable in any responsibility accepted**
- Is willing to uphold scholarship and maintain a loyal school attitude

SERVICE: (This criteria is not solely reserved for community service, relate it to the service rendered in the classroom)

These are actions undertaken by the student which are done on behalf of others, without any direct financial or material compensation.

- **Works well with others** (offer to help other students in the class) and is **willing to take on difficult or inconspicuous responsibilities**
- Cheerfully and enthusiastically **renders any requested service to the school** (clubs, sports, band, ROTC, Choir, Orchestra, etc.)
- Is willing to represent the class/school in inter-class and inter-scholastic competition
- Shows courtesy by assisting visitors, teachers, and students

CHARACTER:

A person's character demonstrates the following six qualities: **respect**, responsibility, **trustworthiness**, fairness, caring and citizenship.

- Takes criticism willingly and accepts recommendations graciously
- Consistently exemplifies desirable qualities of behavior (cheerfulness friendliness, poise, stability, and helps rid the school of bad influences or environment)
- Upholds principles of morality and ethics
- Cooperates by complying with school regulations concerning, property, programs, office, halls, etc.
- Outstanding record of conduct and behavior with regard to school and community rules, guidelines and policies
- **Demonstrates the highest standard of honesty and reliability**
- Regularly **shows courtesy, concern and respect for others**
- **Observes instructions and rules, is punctual, and faithful to both inside and outside the classroom**
- Has powers of concentration, self-discipline, and sustained attention as shown by perseverance and applications to studies
- **Manifests trustworthiness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit the mistakes of others**