

# PTECH Leadership Meeting Agenda

January 6, 2022

1. Website Construction
2. Required docs (Morales/Luna)
  - Upload Benchmark 1-4 (Morales)
  - Admission Process (Luna)
  - Recruitment/Open House Presentation (Luna)
  - Brochure (Morales)
3. Roles and Responsibilities discussion and assignments (Montero/Luna)
4. Select 3 dates for Site Visits (Montero/Luna)
5. Set next meeting date (prior to site visit) Need to include Mr. Andrade, and Ms. Brindley \_\_\_\_\_?

## ITEMS FOR AGENDA (next meeting)-Follow up with recruitment

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- Feeder school communication
  - What are the numbers? (Ideal Cohort=125)
  - Data (PEIMS) for indicators for students who have accepted
  - Acceptance letter/ceremony
  - Set TSI Schedule (exemptions?)
  - PTECH Calendar
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Name

Frances Morales

Elena Montero

Cynthia Luna

Signature





