



## **Procedures for the Determination of Private Non-Profit (PNP) School Federal Program Proportionate Share Allocations**

### **Applicable Federal Programs:**

- Title I, Part A** - Improving Basic Programs Operated by LEAs
- Title I, Part C** - Migrant Education Program
- Title II, Part A** - Supporting Effective Instruction
- Title III, Part A** - English Language Acquisition
- Title IV, Part A** - Student Support Academic Enrichment Program

The El Paso Independent School District (EPISD) collects PNP Student Survey data on the last Friday of the month of October. This data snapshot generates the total school student enrollment, the number of identified migrant students, the number of identified English learners and the number of students identified as economically disadvantaged that reside within EPISD boundaries that are enrolled at Private Non-Profit schools.

The private non-profit school will submit the student surveys directly to the EPISD PNP Contact. Once received the PNP Contact will work with the EPISD department of Accountability, Strategy, Assessment and PEIMS to verify that the enrolled student at the PNP does reside within the district's boundaries. The resident verification is for Title I, Part A only. The verification will be conducted by December 31. Any discrepancies or questions will be addressed directly with the PNP School Official to reach a consensus on the reliability of the data submitted.

The information from the student survey is used to populate the number of eligible students in the PS3099 Private School Services schedule included in the ESSA Consolidated Federal Grant Application.

The program schedule determines the equitable services calculation for the LEA per pupil allocation for each entitlement program. This calculates the annual private school reservation for each of the federal programs or the proportionate share of equitable services for each federal program.

The LEA will then determine which eligible public schools will receive funds and how the funds are allocated, and which private non-profit schools are eligible for services, if applicable.

**Title I, Part A**

After the numbers have been validated; the number of identified economic disadvantaged students attending the private school will be used to generate the school's Title I, Part A allocation.

The methodology used in determining per pupil allocations for Title I funds is as follows: EPISD takes the number of students districtwide that were identified as economically disadvantaged and adds the number of economically disadvantaged PNP students residing within EPISD boundaries for all participating PNP campuses to arrive at the total number of economically disadvantaged students. The number is then inserted into the PS3099 grant schedule along with the district's planning amount. The program schedule automatically calculates the per pupil dollar amount. This allocation is for the subsequent school year.

**Title I, Part C**

The total identified Migrant Education Program (MEP) student enrollment in the LEA and the number of identified MEP students enrolled at the PNP is inserted into the PS3099 along with the district current year allocation. The program schedule automatically calculates the per pupil dollar amount. This allocation is for the subsequent school year.

Verification of Migrant students will be made by the Coordinator Migrant Student Support.

**Title II, Part A and Title IV, Part A**

The total student enrollment will be used to determine the school's Title II, Part A and Title IV, Part A allocation.

The methodology used in determining per pupil allocation for Title II and Title IV funds is similar to the calculation of Title I allocations. EPISD takes the total number of student's districtwide and adds the total number of students enrolled at PNP schools. This number is then inserted into PS3099 grant schedule along with the district's planning amount. The program schedule automatically calculates the per pupil dollar amount. This allocation is intended for the subsequent school year.

**Title III, Part A**

The El Paso Independent School District (EPISD) will collect Home Language Surveys (HLS) (during the months of July – August) to begin identifying potential English learners (ELs) enrolled at PNP schools. In the event that a newly identified PNP selects to participate in the Title III, Part A program, existing school data will be used to determine the PNP's allocation, if available. The information collected by the HLS will provide a preliminary per pupil allocation. However, it is understood that the administration an oral language proficiency test (PK-12) and the English reading and English language arts sections from an approved Norm-Referenced Test

(2-12) needs to be administered, which will ultimately determine if the student qualifies for Title III, Part A services. This process will allow the PNP to have access to the allocation, until testing and identification of eligible students are made early in the school year. (Adjustments to the allocation will be made if there is an increase or decrease in the actual number of Title III EL students verified.

The information is used to determine the verifiable number of eligible students to include in the PS3099 grant schedule located in the ESSA Consolidated Federal Grant Application.

Verification of EL students will be made by the Title III Facilitator assigned to the PNP schools.