



2013-2014 Campus Improvement Plan Center For Career & Technology Education

El Paso Independent School District

1170 WALNUT STREET

EL PASO, TX 79930

(915) 545-5900

10/07/2013

CIP Contact:

Lead Writer: Farley, Matthew D

Mission Statement

CCTE faculty and staff will provide each student a seamless transition from the program of study to their post secondary education or career opportunities.

Vision Statement

CCTE faculty and staff will increase the number of advanced technical opportunities to include local non-paid internship opportunities, state and national licensures, certifications, dual credit courses, and state-wide articulations.

Distribution Plan

CIT met to draft the campus CIP on August 12th, 2013

CIT elections were held on October 3rd, 2013.

CIT will present the CIP to the entire faculty and staff on October 23rd, 2013.

The CIP will be made available on the campus website on October 30th, 2013 and during Parent Teacher conference on October 30th, 2013.

The process will be completed and available for review on November 6th, 2013.

Assessment Plan

This will be determined in CIT meetings over the duration of the fall and reported at the end of spring since the measures are completed annually.

This is not a Title 1 campus.

Campus Improvement Team Members

Required Members:

Type	Name	Signature
1. Parent of Currently Enrolled Student	Teresa Clapsaddle-Ramos	
2. Parent of Currently Enrolled Student	(Student) Alexandria Michelle Ramos	
3. Community Member Resides in District	Robin Montoya	
4. Business Member	Gerónimo García	
5. Classroom Teacher	Cecilia Orozco	
6. Classroom Teacher	Rosalva Alvarez	
7. Classroom Teacher	Ana Angerstein-thompson	
8. Classroom Teacher	Edwin Barber	
9. Classroom Teacher	George Brooks	
10. Classroom Teacher	Robert Pon	
11. Hourly Employee	Teresa Govea	
12. District Level Professional	Eric Winkelman	

Additional Members:

Name	Position	Signature
Charlton Archard	Assistant Principal HS Guidance & Instr	
Matthew Farley	Principal CCTE	
Amy Goldfarb	Counselor High School CTE	
Michelle Herrera	High School English	
Victor Ramirez	Electrical Technology	
Domingo Sanchez	Piping Trades Plumbing	

Comprehensive Needs Assessment Narrative

No monies at this location.

1. EPISD is respected by the El Paso community as a high quality public educational enterprise and recognized by all for its outstanding accomplishments.

1.1 Meet federal and state accountability standards on STAAR as well as improve in every student group listed in the state and federal accountability systems.

Which of the following Title 1 components are addressed by this objective?

- | | |
|---|---|
| <input type="checkbox"/> Comprehensive Needs Assessment | <input type="checkbox"/> Parental Involvement |
| <input type="checkbox"/> School-wide Reform | <input type="checkbox"/> Pre-kinder and Kinder Transition |
| <input type="checkbox"/> Instruction by Highly Qualified Teacher | <input type="checkbox"/> Teacher Involvement in Assessment |
| <input type="checkbox"/> Attract and Retain Highly Qualified Teachers | <input type="checkbox"/> Timely Assistance for Students |
| <input type="checkbox"/> Professional Development | <input type="checkbox"/> Implement Federal, State, and Local Programs |

Strategy/Activity	Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
No Strategy/Activity entries found.					

1.2 At least twenty percent of the students will score Level III in STAAR.

Which of the following Title 1 components are addressed by this objective?

- | | |
|---|---|
| <input type="checkbox"/> Comprehensive Needs Assessment | <input type="checkbox"/> Parental Involvement |
| <input type="checkbox"/> School-wide Reform | <input type="checkbox"/> Pre-kinder and Kinder Transition |
| <input type="checkbox"/> Instruction by Highly Qualified Teacher | <input type="checkbox"/> Teacher Involvement in Assessment |
| <input type="checkbox"/> Attract and Retain Highly Qualified Teachers | <input type="checkbox"/> Timely Assistance for Students |
| <input type="checkbox"/> Professional Development | <input type="checkbox"/> Implement Federal, State, and Local Programs |

Strategy/Activity	Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
No Strategy/Activity entries found.					

1.3 Hire and retain highly qualified teachers and paraprofessionals.

Which of the following Title 1 components are addressed by this objective?

- | | |
|--|---|
| <input type="checkbox"/> Comprehensive Needs Assessment | <input type="checkbox"/> Parental Involvement |
| <input type="checkbox"/> School-wide Reform | <input type="checkbox"/> Pre-kinder and Kinder Transition |
| <input checked="" type="checkbox"/> Instruction by Highly Qualified Teacher | <input type="checkbox"/> Teacher Involvement in Assessment |
| <input checked="" type="checkbox"/> Attract and Retain Highly Qualified Teachers | <input type="checkbox"/> Timely Assistance for Students |
| <input checked="" type="checkbox"/> Professional Development | <input type="checkbox"/> Implement Federal, State, and Local Programs |

	Strategy/Activity	Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
1.3.1	Build a team of high qualified CTE instructors.	Farley, Matthew	Annually	-----	Teacher Insight and SOQ for CTE Teachers	
1.3.2	Assign a mentor to all new teachers and staff.	Farley, Matthew	Annually	-----	Mentor Training	
1.3.3	Provide staff development for new teachers and staff.	Farley, Matthew	Annually	-----	EPISD, R19, and other acceptable in-service opportunities.	

1.4 All campuses will implement strategies to promote safe and drug free schools and eliminate bullying.

Which of the following Title 1 components are addressed by this objective?

- | | |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|

- Comprehensive Needs Assessment
- School-wide Reform
- Instruction by Highly Qualified Teacher
- Attract and Retain Highly Qualified Teachers
- Professional Development

- Parental Involvement
- Pre-kinder and Kinder Transition
- Teacher Involvement in Assessment
- Timely Assistance for Students
- Implement Federal, State, and Local Programs

Strategy/Activity		Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
1.4.1	Communicate EPISD Student Code of Conduct and CCTE Campus Policies regarding Zero-Tolerance.	Farley, Matthew	Annually	-----	Codes of Conduct	
1.4.2	Address bullying as a part of Campus Zero Tolerance.	Farley, Matthew	Annually	-----	EPISD Pupil Services Bullying Training Materials	
1.4.3	All students will participate in student orientation for CCTE and the Student Code of Conduct to include CCTE Handbooks.	Farley, Matthew	Annually	-----	Code of Conduct Student Handbook	

1.5 Provide professional development for areas of need identified in the Comprehensive Needs Assessment.

Which of the following Title 1 components are addressed by this objective?

- Comprehensive Needs Assessment
- School-wide Reform
- Instruction by Highly Qualified Teacher
- Attract and Retain Highly Qualified Teachers
- Professional Development

- Parental Involvement
- Pre-kinder and Kinder Transition
- Teacher Involvement in Assessment
- Timely Assistance for Students
- Implement Federal, State, and Local Programs

Strategy/Activity	Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
No Strategy/Activity entries found.					

1.6 EPISD will be 100% compliant with state and federal guidelines.

Which of the following Title 1 components are addressed by this objective?

- Comprehensive Needs Assessment
- School-wide Reform
- Instruction by Highly Qualified Teacher
- Attract and Retain Highly Qualified Teachers
- Professional Development

- Parental Involvement
- Pre-kinder and Kinder Transition
- Teacher Involvement in Assessment
- Timely Assistance for Students
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Strategy/Activity		Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
1.6.1	CCTE staff and faculty will assist home campuses with maintaining proper documentation on attendance, grades, and discipline.	Farley, Matthew	Annually	-----	TEAMS, CCRP EAC, and required audits	
1.6.2	CCTE will schedule, conduct, and monitor prescribed self-audits of data	Farley, Matthew	Annually	-----	TEAMS, CCRP EAC, and required audits	
1.6.3	CCTE will develop a calendar for all district, local, and state	Farley, Matthew	Annually	-----	TEAMS, CCRP EAC, and	

monitoring systems.				required audits	
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1.7 All campuses and divisions will establish processes that minimize their negative environmental impact and sustain healthy learning and working facilities

Which of the following Title 1 components are addressed by this objective?

- | | |
|---|---|
| <input type="checkbox"/> Comprehensive Needs Assessment | <input type="checkbox"/> Parental Involvement |
| <input type="checkbox"/> School-wide Reform | <input type="checkbox"/> Pre-kinder and Kinder Transition |
| <input type="checkbox"/> Instruction by Highly Qualified Teacher | <input type="checkbox"/> Teacher Involvement in Assessment |
| <input type="checkbox"/> Attract and Retain Highly Qualified Teachers | <input type="checkbox"/> Timely Assistance for Students |
| <input type="checkbox"/> Professional Development | <input type="checkbox"/> Implement Federal, State, and Local Programs |

Strategy/Activity	Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
1.7.1 Minimizing negative impacts on environment. Campus Green Committee (student driven) will identify CCTE's negative impact.	Farley, Matthew	Annually	----	Classroom Reports	
1.7.2 CCTE will evaluate will vendors and products for the most economical and practical purchases taking into consideration green-friendly purchases.	Farley, Matthew	Annually	----	Purchasing Documentation Provided by ECB	

1.8 Build capacity for parental involvement to increase student academic performance and participation in school sponsored extra-curricular activities.

Which of the following Title 1 components are addressed by this objective?

- | | |
|---|---|
| <input type="checkbox"/> Comprehensive Needs Assessment | <input type="checkbox"/> Parental Involvement |
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| <input type="checkbox"/> Professional Development | <input type="checkbox"/> Implement Federal, State, and Local Programs |

Strategy/Activity	Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
No Strategy/Activity entries found.					

1.9 Increase the number of partners in education.

Which of the following Title 1 components are addressed by this objective?

- | | |
|---|---|
| <input type="checkbox"/> Comprehensive Needs Assessment | <input type="checkbox"/> Parental Involvement |
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| <input type="checkbox"/> Instruction by Highly Qualified Teacher | <input type="checkbox"/> Teacher Involvement in Assessment |
| <input type="checkbox"/> Attract and Retain Highly Qualified Teachers | <input type="checkbox"/> Timely Assistance for Students |
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Strategy/Activity	Person Responsible for	Timeline	Funding	Resources	Formative Evaluations

		Implementation				
1.9.1	CCTE programs will reach out to community members in Advisories as required in Career and Technical Education to build partnerships in industry for internships, mentors, and judges for future events.	Farley, Matthew	Annually	----	Instructor advisories, open house, and recruitment.	

1.10 Increase number of Added Values offered to all students.

Which of the following Title 1 components are addressed by this objective?

- | | |
|---|---|
| <input checked="" type="checkbox"/> Comprehensive Needs Assessment | <input type="checkbox"/> Parental Involvement |
| <input type="checkbox"/> School-wide Reform | <input type="checkbox"/> Pre-kinder and Kinder Transition |
| <input checked="" type="checkbox"/> Instruction by Highly Qualified Teacher | <input type="checkbox"/> Teacher Involvement in Assessment |
| <input type="checkbox"/> Attract and Retain Highly Qualified Teachers | <input type="checkbox"/> Timely Assistance for Students |
| <input type="checkbox"/> Professional Development | <input type="checkbox"/> Implement Federal, State, and Local Programs |

Strategy/Activity	Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
1.10.1	Identify and develop more Dual Credit and Articulated programs for students to participate and register for at CCTE.	Farley, Matthew	Annually	----	CCRP and Transcript Data

2. EPISD offers comparable program opportunities and services to all students.

2.1 Implement and monitor services to decrease the at-risk population.

Which of the following Title 1 components are addressed by this objective?

- | | |
|---|---|
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| <input type="checkbox"/> Instruction by Highly Qualified Teacher | <input type="checkbox"/> Teacher Involvement in Assessment |
| <input type="checkbox"/> Attract and Retain Highly Qualified Teachers | <input type="checkbox"/> Timely Assistance for Students |
| <input type="checkbox"/> Professional Development | <input type="checkbox"/> Implement Federal, State, and Local Programs |

Strategy/Activity	Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
2.1.1	Faculty and Staff will monitor and mentor all student's populations in relation to failing grades, poor attendance, and discipline issues.	Farley, Matthew	Annually	----	TEAMS Documentation

2.2 Increase the percent of students completing high school.

Which of the following Title 1 components are addressed by this objective?

- | | |
|---|---|
| <input type="checkbox"/> Comprehensive Needs Assessment | <input type="checkbox"/> Parental Involvement |
| <input type="checkbox"/> School-wide Reform | <input type="checkbox"/> Pre-kinder and Kinder Transition |
| <input type="checkbox"/> Instruction by Highly Qualified Teacher | <input type="checkbox"/> Teacher Involvement in Assessment |
| <input type="checkbox"/> Attract and Retain Highly Qualified Teachers | <input type="checkbox"/> Timely Assistance for Students |
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Strategy/Activity		Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
2.2.1	Motivate enrolling students to become active members of their Industry program affiliations (ie: SkillsUSA, etc.)	Farley, Matthew	Annually	-----	Participation in CTE Programs	

2.3 Increase the percent of college ready students as measured by the College Readiness Indicators in the Academic Excellence Indicator System (AEIS).

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- | | |
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Strategy/Activity		Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
2.3.1	All students will be exposed to Achieve Texas programs of study through Career Cruising and the CCRP to include teaching professions.	Farley, Matthew	Annually	-----	Career Cruising and CCRP	

2.4 Integrate technology into instruction.

Which of the following Title 1 components are addressed by this objective?

- | | |
|---|---|
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| <input type="checkbox"/> Instruction by Highly Qualified Teacher | <input type="checkbox"/> Teacher Involvement in Assessment |
| <input type="checkbox"/> Attract and Retain Highly Qualified Teachers | <input type="checkbox"/> Timely Assistance for Students |
| <input type="checkbox"/> Professional Development | <input type="checkbox"/> Implement Federal, State, and Local Programs |

Strategy/Activity		Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
2.4.1	Implement industry appropriate technology through CCTE vocational programs as used in the business world.	Farley, Matthew	Annually	-----	CTE Advisory Committee Recommendations	
2.4.2	Provide training for technology integration within instruction during PLC meetings.	Farley, Matthew	Annually	-----	Technology needs as determined by CTE Advisory committees.	

2.5 Implement transition activities.

Which of the following Title 1 components are addressed by this objective?

- | | |
|---|--|
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| <input type="checkbox"/> Instruction by Highly Qualified Teacher | <input type="checkbox"/> Teacher Involvement in Assessment |
| <input type="checkbox"/> Attract and Retain Highly Qualified Teachers | <input type="checkbox"/> Timely Assistance for Students |

Professional Development

Implement Federal, State, and Local Programs

Strategy/Activity		Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
2.5.1	Students will participate in the development of Soft Skills as needed within the industry they have chosen.	Farley, Matthew	Annually	-----	Soft Skills Info presented through CTE Clusters and Coherent Sequences.	

2.6 Implement the a.Bilingual/ESOL Program, b.Gifted and Talented Program, c.Special Education Program, d.Dyslexia and related Disorders Programs, * e.Career and Technology Educational Program, f.Fine Arts Program, g.Health and Physical Education Progra

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Strategy/Activity		Person Responsible for Implementation	Timeline	Funding	Resources	Formative Evaluations
2.6.1	All teachers will identify one SIOP strategy to implement into their lessons plans for SPED and LEP students needing additional assistance.	Farley, Matthew	Annually	-----	SIOP Strategy guidelines	
2.6.2	CTE teachers will be included in campus LEP/SPED professional development activities	Farley, Matthew	Annually	-----	Professional Development Handouts	