

**El Paso Independent School District
Citizens' Bond Advisory Committee
Meeting Minutes
February 16, 2017**

Present:

Ana Elena Allen
Cimi Alvarado
Bob Burns
Cynthia Cano
Yolanda Clay
Ted Houghton, Chair

Kelvin Joel Kroeker, P.E.
Alejandro Limón
Dan Longoria, Vice-Chair
Toni Lunsford
Paul Masters, Secretary
Ross Moore

Samuel Morgan
Javier Olmos
Andy Ramirez
Edmundo Rodriguez
Miguel S. Venegas
Max Villaronga

Others:

Carmen Arrieta-
Candelaria
Robbie Baca
Karen Blaine
Walt Byers
Veronica Campbell
Carlos Gallinar

Ron Gatlin
Jose Lopez
Melissa Martinez
Gustavo Reveles
Aaron Sarfati
Erika Siciliano
Elizabeth Sida

Mayra Martinez
Alice Ramos
Jesus Corral
Victor Arriza
Isabel Vasquez
Irene Ramirez
Mason Cooley

Call to Order

The meeting was called to order at 5:53 p.m. by Mrs. Carmen Arrieta-Candelaria.

1. Introductions

Committee members and others in attendance introduced themselves.

2. Review of 2016 Citizens' Bond Advisory Committee (CBAC) Charter/Conflict of Interest

Mrs. Carmen Arrieta-Candelaria, Deputy Superintendent Finance and Operations, moved item up to allow committee members to have their forms notarized. An overview of the Charter to include the duties, responsibilities and exclusion of duties was discussed. Committee was informed that members will serve a 5 year term and the elected Chair, Vice Chair and Secretary will serve a 2 year term. Chair will assist on the meeting agenda, Secretary will review minutes with Mrs. Erika Siciliano, before providing to Mrs. Carmen Arrieta-Candelaria and Mr. Ted Houghton for approval prior to posting on the CBAC website.

3. Election of Officers

Chair: Mr. Ted Houghton nominated Mr. Bob Burns, Mr. Bob Burns graciously declined.

Mr. Dan Longoria nominated Mr. Ted Houghton and second by Mr. Alejandro Limon. All in favor.

Vice-Chair: Mr. Ted Houghton nominated Mr. Dan Longoria and second by Mr. Paul Masters. All in favor.

Secretary: Mr. Dan Longoria nominated Mr. Paul Masters and second by Ms. Cynthia Cano. All in favor.

4. Presentation of Projects

Mr. Carlos Gallinar, Executive Director, Planning and Innovative Schools Construction, provided an overview of the selection of the Bond Program Management firm, Jacobs Management Services. Working on defining the project scopes within the next 60 days. Will provide to committee at the next meeting.

Projects Managed by Jacobs

Mr. Aaron Sarfati, Jacobs Management Services, reported that Jacobs will handle \$599K of the 2016 Bond to include some 2007 Bond Funds that were allocated for the Andress Fine Arts and Irvin Reconstruction. Sprint Start Overview was conducted the prior week, which consisted of meeting with EPISD Team Leadership and Principals to identify objectives and their key issues.

In response to inquiry by Mr. Ted Houghton, Mr. Aaron Sarfati, clarified that at this time Jacobs anticipates that most projects will be design, bid, built method, or competitive sealed proposal. A couple of projects may be delivered as CM at Risk, the benefit to this is the ability to release some packages earlier using this method.

In response to inquiry by Mr. Bob Burns, Mrs. Carmen Arrieta-Candelaria, clarified that the Ross/Hughey Combo School will share the core facilities (library, cafeteria) but may be kept as 2 separate schools. A K-8 model is also still being contemplated.

In response to inquiry by Mr. Ted Houghton, Mr. Aaron Sarfati, confirmed that there may be some teaming of A&E firms. Jacobs confirmed that they did recognize some national representation during the RFQ preproposal meeting along with a lot of local architectural firms in attendance.

Mr. Ted Houghton selected Mr. Dan Longoria and Mr. Bob Burns to serve in the RFQ evaluation and Mr. Kelvin Kroeker and Mr. Alejandro Limón on the design standards review.

RFQ for Professional Services submittals is due on February 28, 2017. Recommendation of Architect pool will be presented to the Board March 21, 2017, for approval.

Other Bond Projects

Mr. Carlos Gallinar, reported on \$68.9 million of projects that are not being managed by Jacobs that includes Crocket Elementary, IT Projects, Safety & Security, Transportation, Playgrounds and Athletics.

In response to inquiry by Ms. Toni Lunsford, Ms. Alice Ramos, clarified that the neighborhood WIFI is projected for 2019.

5. Financial Presentation

Ms. Carmen Arrieta-Candelaria, Deputy Superintendent Finance and Operations, provided the Plan of Issuance and the District Projects Spend Plan for Crockett Elementary School, IT Projects, Safety & Security, Transportation, Playgrounds and Athletics.

6. Active Learning Environments

Ms. Karen Blaine, Chief Academic & Innovation Officer, provided information on Active Learning 21st Century Learning. Active Learning framework includes, design, explore, refine and demonstrate.

In response to inquiry by Ms. Toni Lunsford, Ms. Karen Blaine, clarified that the District already has Distance Learning in place already at some schools with the sophisticated technology.

In response to inquiry by Ms. Ana Elena Allen, Ms. Karen Blaine, clarified that the active frame work was developed at the end of last school year and launched 500 teachers that were trained in summer and are now mentors. Each year the number of teachers will grow by 2021, our goal is that every teacher will be trained, to include special education teachers.

In response to inquiry by Mr. Alejandro Limon, Ms. Karen Blaine, clarified that some new tech classroom renovations have been made at Irvin, Canyon Hills, Brown, and Bowie.

In response to inquiry by Mr. Kelvin Kroeker, Mr. Aaron Sarfati, clarified that a target of the number of classrooms that will be constructed as active learning will be determined on the funding per site. Mr. Kroeker requested that targets be provided to the committee.

7. Communication Strategy: Website, School Meetings, Charrettes, Design Workshops

Mr. Carlos Gallinar, provide the Bond Communication Strategy to include Public Design Workshops, open Houses, School Committees, Construction Meetings, Bond Website/Dashboard, Bond Outreach Coordinator.

In response to inquiry by Mr. Paul Masters, Ms. Carlos Gallinar, agreed that a list of contact information for key EPISD personnel will be provided to the committee.

In response to inquiry by Mr. Samuel Morgan, Ms. Carlos Gallinar, clarified that the Bond Outreach Coordinator will be Margaux N. Dalbin.

8. Calendar of Events/Meeting Schedule

Mr. Carlos Gallinar, will provide the April Meeting Agenda ahead of time to include the list of architects selected.

Adjournment

The meeting adjourned at 07:45 p.m.

Date Approved by CBAC Secretary: February 27, 2017

Date Approved: February 28, 2017