



Campus Improvement Team Meeting Minutes

Meeting Information

Date	December 04, 2019	Time	12:00 PM
-------------	-------------------	-------------	----------

Agenda

Topic	Minutes
Topic 1 - Welcome/Roll Call	<ul style="list-style-type: none"> Mr. Guzman welcomes everyone and meeting starts at 12:14 Pm Everyone signs in
Topic 2 - Minutes from last meeting	<ul style="list-style-type: none"> Mrs. Eddy read minutes from November 6 meeting. Minutes are approved as is.
Topic 3 - Budget Amendment for Purchase of Cameras and Overtime Pay	<ul style="list-style-type: none"> Purchase of cameras are needed for security purposes to keep students and staff surroundings safe-Amendment needed to transfer funds from function (11-Instruction) to function (52-Security) OT pay for Campus Patrol are needed for security during extracurricular activities-Amendment needed to transfer funds from function (11-Instruction) to function (52-Security) Committee has approved both Amendments
Topic 4 - Options for KVIA advertising	<ul style="list-style-type: none"> KVIA approached Mrs. Lopez for advertising, advertising is needed to increase enrollment population and target outside district population First proposal \$2000 mthly for 15 sec daytime commercial on KVIA, CW and Azteca, advertisement would have to run for at least 2 months 2nd proposal \$3000 mthly for more air time Committee has approved first proposal
Topic 5 - Faculty restrooms update	<ul style="list-style-type: none"> Set to be delivered & installed by the end of February Lopez will touch base with Aaron Diaz and will be discussed at EPCC Advisory Board Meeting
Topic 6 - Other items	<ul style="list-style-type: none"> Early Grads will be released at 12:00 pm for EPCC Graduation Ceremony Christmas breakfast will be catered by Mexicanesimo from 7:45 to 8:45- Secret Santa reveal. Meeting adjourned at 12:57 PM

Attendees

Name	Role	Name	Role
Mary Mata-Castillo	Teacher	Connie Luna	Teacher
Marlana Hohnholt	Teacher	Katherine Elrick	ALL
Susie Jensen	Attendance Clerk	Vivian Maguire	Counselor
Sal Ramirez	CCRS	Carlos Votta	Teacher
Mario Guzman	Teacher	Diana Valles	Teacher
Danielle Healy	Teacher	Sarah Porter	Teacher
Silvia Eddy	Secretary	Eva Balderas	Nurse
Barbara Brinkley-Lopez	Principal		