

Fall 2019 – December 4, 2019

AGENDA

**Transmountain Early College High School Advisory
Committee Meeting**




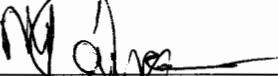

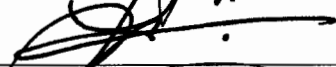

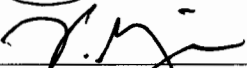
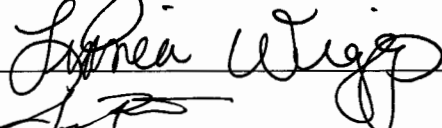
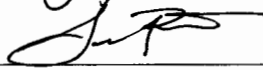

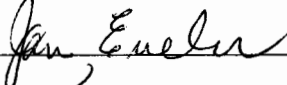
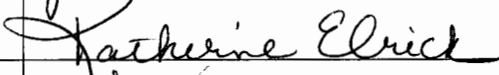
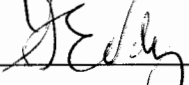


1. Welcome
2. Principals Updates
3. Registration and Graduation Updates
4. Web Documents
5. Physical Plant Update
6. TMECHS Garden Proposal

NOTES—



TMECHS Advisory Meeting

December 4, 2019

PRINT	SIGN
Celina Gomez	
Olaya Cázares	
Carmelita-Chavez	
Leticia Guem	
Sal Ramirez	
Vivian Maguire	
Linnea Wiggs	
Sarah Porter	
Richard Webb	
Jan Epler	
Katherine Elrick	
Silvia Eddy	
Barbara Brinkley-Lopez	
Vanessa Bretado-Monray	

TMECHS Advisory Committee Meeting

Wednesday, December 4, 2019

2:15 PM

Welcome

(sign in sheets circulated)

Note takers identified--Olaya and Sylvia (Ms. Eddy--TMECHS)

Principal's update--currently have 139 interested students, which is low as the students indicate two choices. Normally, this number is more around 180. Also different this year is that the district has moved up the intent date to November with confirmation letters being sent out by Dec. 16th. There will be additional students seeking to move into the school but there is a concern that this population of freshmen will be lower than previous academic years. It was noted that 30% of students at TMECHS are from out of the district which is notably high compared to similar offerings (magnet programs) currently offered at EPISD.

Added that active marketing campaigns in support of TMECHS and the enrollment there--EPISD is weighing the proposals. Only contribution shared was a reminder to use both EPISD and EPCC logos, branding and marketing supports. Dean Webb offered support to Ms. Brinkley-Lopez upon her request should she need any additional support as she moves forward with this process.

PTA wrote and received a grant for Healthy Kids in Action--\$1,000.00 in support of a TMECHS Garden (item added to agenda as Item number 6) Leaders for Environmental Change Club at TMECHS will spearhead the project with student input and activity; idea to build raised planters to support the gardening effort. The idea place to put the planters was identified as the two back rows of the portables (across from the science lab near Mr. E's portable and would directly support his BIOL courses).

Registration and graduation updates--37 early grads, 36 of which will be walking in the grad ceremony. All 37 are going to UTEP in the spring and have their schedules, with counselors having assisted them already in that regard. Scheduling for spring is already set, question was posed regarding the graduation ceremony and logistics, with specifics as to parking passes, etc. Cassandra provided an update along with the pertinent dates involved, also sharing that parking passes and the like are currently on hold while we wait for the processes needed to take place from the UTEP side of things. The 37 early grads represent a pretty large percentage of the senior student body (a total of 88 students) so TMECHS is content with the number of students involved. Many of the seniors that are not early grads are working toward their graduation status with some working through the summer to meet their individual educational needs. A total of 51 students were eligible for early graduation, only 37 were takers. Most of the 37 take their UTEP classes on TR. Those students that are not ready are being worked with individually as their individual needs are unique, each representing either extenuating circumstances or are involved in administrative processes that may not allow them to even apply for the early grad status. There should be a total of 48 walking in Spring from TMECHS for EPCC. Vanessa shared that there are scholarships that will be offered to students to take their summer classes. Again it should be noted that the vast majority of all TMECHS students graduating, do so with an AS degree. Overall the percentages, from year to year, in this regard, remain pretty consistent with past numbers shared.

Dr. Lachica-Chavez shared some of the logistics on the EPCC side and how the responsibilities of her office and staff are distributed. She indicated the importance of having clean rosters as the cleaner the rosters, the faster the enrollment process can work and while TMECHS has historically had clean rosters, she wants to share the same message with all ECHS entities. She shared the anecdotal information that informs these decisions and the importance of test scores and how the students must meet this compliance effort prior to being enrolled. Barbara shared some of the situations that her students and staff has encountered as well and how such similarities (same names, very similar ID numbers) can sometimes lend to confusion. Dr. Lachica-Chavez indicated the dashboard is the tool to use to proactively capture such situations and that this not an uncommon occurrence as many students share the same name and may have similar numbering in regard to their IDs--the message, however, really does stay the same across the board. She also provided

timelines in relation to the graduation ceremony itself. Its going to be a long ceremony, she estimates the ceremony will be around 2 to 2.5 hours.

Question was posed as to where the students line up and if there was any way that volunteers can assist, the answer was no, such is not allowed, additionally, no bags or other items are allowed (exceptions made for those with disabilities).

Web Documents--designation was covered and the guidelines for that with the requirement of updating the web sites, all were encouraged to sign in if they were not currently signed in. Web branding was covered and an update--auditing processes were covered as well. TSI updates were covered with Sal providing information and to the cadence of reporting related to that.

Physical Plant Update--Barbara provided input into this item, sharing that she has had numerous meetings with Aaron Diaz (EPCC) and two reps from EPISD (names not shared), sharing that Steve Franco has already drawn up the blueprint for the restroom facility. She and Aaron worked on the ramps that would lead to the portable--progress is moving forward, the portable itself is currently scheduled to be put in place in Feb. 2020. She noted that the original portable she was shown, was no longer available as it was used at Austin HS so TMECHS will be receiving a brand new unit. Blueprints were available and Barbara shared them, referring to the specifications the importance of planning all the lines necessary to support the unit. She has had several meetings, starting last spring through the summer into this Fall. The whole building proposal was put together for her by the portable manufacturer. It was sent to all concerned parties the day before EPISD went on Thanksgiving break. Barbara believes that the architect needs to sign off on that -- Aaron Diaz was identified as the point of contact by Olaya.

Designation application timelines were discussed and the requirements related to them (in terms of logistics, signatures, etc). The current application process has not opened as of yet. Deadlines are often very short so gathering signatures are very difficult within the timelines allocated).

Next meeting was planned for late Feb; with Feb. 26th at 2pm being selected.

TMECHS Advisory Committee Meeting December 04, 2019

Topic 1: Welcome: Sign in sheet was passed around and Mr. Webb introduced himself and welcomed everyone. Everyone who attended meeting introduced themselves and meeting started.

Topic 2: Principals Updates: Cohort for 2021 school year there are 139 applications, every one of those students will receive an invitation to attend TMECHS. Letters will go out by December 16, 2019. In January, TMECHS will know more or less how many students will accept invitation to attend TMECHS. TMECHS will continue to accept applications.

Deadline for applications was November 15, 2019. That deadline changed from a couple of years ago and is early, compared to January 15. During the online registration process students are allowed to select two magnet programs they want to attend. TMECHS accepts about 30 % of out of district students, which is higher percentage compared to other magnet programs.

Topic 3: Registration and Graduation Updates: A total of 51 students are eligible for early graduation but only 37 have accept to be participate in ceremony; all 37 graduates will be attending UTEP in the Spring. There should be 48 graduates in the Spring. Vanessa explained that there are scholarships that are offered to students to take during summer classes. The majority of students will graduate with an Associate of Science. There will not be graduation meeting there will be update for new attendees. EPCC is still waiting for UTEP to send Parking Passes. Doors open at 3:30 pm and ceremony will start at 5:00 pm. Ceremony will be 2 to 2 ½ hours long. No one except students will be allowed to line up at Memorial Gym.

Dr. Lachica-Chavez explained the process of registering new students and the importance of having clean rosters, the importance of test scores and how students must meet this compliance before being enrolled. Although TMECHS usually has, clean rosters she wanted to share the same message to all ECHS. Mrs. Lopez shared a situation with a student that has the same name, similar ID's that can caused confusion.

Topic 4: Web Documents: Documents have been uploaded to TMECHS webpage and TMECHS has fixed and added EPCC logo.

Topic 5: Physical Plant Update: Lopez has had numerous meetings with Aaron Diaz, Noble Contractors and Steven from Carl Daniels Associates. Mrs. Lopez received copy of the blue prints and she has already pick ramps, (aluminum not cement) that will be go outside the portables. Architect needs to sign off on blue prints. Since the 1st portable sat at the warehouse for 5 plus years and it now is stationed at Austin High School and will remain there for the next two years so the district is building TMECHS a new portable for facility use. The portable must be move in ready so they can determine where plumbing line and electric will be placed. Portable should be ready to install by late February 2020.

TMECHS Advisory Committee Meeting
December 04, 2019

Topic 6: TMECHS Garden Proposal: PTA received a grant for \$1000 for Healthy Kids in Action and would like to build a garden on raised planters between portable C 110 and C116. TMECHS also has a grant for \$1000 from Lowe's for outside landscaping. The sponsor has opened a new club called Leaders for Environmental Change (LEC). Mr. Webb supports the idea and will find out if this will be permitted.